

Meeting was called to order at 6:30pm.

**INTRODUCTIONS:**

Attendance list attached.

**PRINCIPAL REPORT—Ms. Dahlk:**

**Principal's report:**

Playground structures are in the works.

August 29<sup>th</sup> is Back to School Night and Chris is looking to see if the school can provide food for the families.

**TREASURER'S REPORT:**

Evan has all the items in the budget flagged.

\$11,709.69 unrestricted

\$19,500 playground equipment

\$2,100 yearbook income

\$600 Farm to Table

\$2,200 Fourth Grade Celebration

\$2,100 after school programs

\$2,200 teacher reimbursements (\$100/teacher)

Checking balance \$4,447.08

Money Market \$36,156.50

Evan does occasionally get emails that appear to be from Amber, asking him to pay items for the PTO. The treasurer does need to be diligent about verifying the expenses, and strongly recommends that the new treasurer continue to keep the bills paid using the online system, just to keep things safe. That does cost about \$6/mo, but the additional security is worth it.

He also gave an outline of the position and the responsibilities, since he is going to be moving out of the Sauk Trail district. The previous treasurer used Quicken, which is great, but Evan has been using an online-based software that is a little more user -friendly and would be easy for someone to step into and get up to speed on. The YouNeedABudget.com is \$50/year and the file can be exported.

**COMMITTEE REPORTS:**

**Box Tops & Book Fair—Cathy Reuter:**

Box Tops challenge is going and the updates are posted. Pizza lunch is the award for the top two classrooms. We are already over the goal and need to come up with an all-school prize. Tami suggested doing pie face showdown, where we would draw a name from each classroom to go against their teacher.

The Book Fair is underway. The Scholastic Dollars earned from the Spring Book Fair can't be cashed in for the Read On books, but will still be earned. Newer teachers didn't know that they had \$100 to spend from the PTO, so we need to remind them. Please take a look at the sign up sheet and fill in the gaps.

**Staff Appreciation— Amber**

Amber summarized the daily staff appreciation events, which were all hugely successful. A special thank you went out to Tami Shaw and Sara Toney for their creative efforts and for World Wednesday.

**School Supply Kits—Megan Davis and Jessica Burfield:**

The order forms will be ready by the week of the 22<sup>nd</sup>, but the goal is to have them ready the week before. We are doing an online and paper sale and the hope is that a lot of parents will take advantage of the online ordering system.

**Tri for Schools:--Tina**

Middleton Triathlon, Family Mud Run and Haunted Hustle. Katie is the director of the program and is very easy to work with. We are anxious to have someone take the program over so that it can continue. The funds in the past have gone toward new playground equipment, value at \$1500-1800, so it is definitely worth doing.

**Board Elections for 2017/2018:**

Jessica Burfield is going to be running for President next year. We took a vote and she was elected. Megan Davis is running for Vice President. We took a vote and she was elected. Jim Fosdick is interested in the treasurer position but would like to discuss with Evan first. We put the vote in place in case he does want to move forward. Cecile will take over secretary and the votes are in favor.

**FUNDED INITIATIVES:**

**No Committee Chairs:**

Madison Symphony-Yes

Read-on-Yes

Birthday Books- yes

Staff Discretionary Funds-No Change

Staff In-Service meal-No change

Girls on the run and other clubs-\$100/season-do we want to continue? The challenge is that it is an outside club, but most of the expenses come out of the coaches' pockets. We would like to continue the support but will do it as \$50/season (\$100 annually).

PTO meeting childcare-Yes

Other?

**Committee Chairs required:**

Cultural experiences-Lindsay

Farm to School-Candace

Staff Conference Meals-leave it open and discuss over the summer/fall

Staff Appreciation Week-leave it open and discuss over the summer/fall

Spaghetti Dinner-need new chairs, and will discuss over the summer-

Winter Tea-Tami and Cecile

Family Fun Activity (non-auction year)

Other

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**Fundraisers:**

Box Tops -Cathy

Bucky Books-Cathy

Taste of Wisconsin-Lindsay

Color Run-Spring

Tri For School-follow up in Fall and see if anyone

**Services:**

Directory-Cecilie

Yearbook-Beth

Newsletters-Jessica? Beth can help with layout

Website & Social Media-Jessica

School Supply Kits-Megan and Jessica

Parent Outreach-Isis - Title requirements will be forming a group and Chris would like someone be a liaison between the two groups. Ideally, it would be the same person each time.

Spirit Wear-Shelly?

Other

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Attendance list

Megan Davis

Beth McMahon

Jim Fosdick

Jeanette Wiederhoeft

Cathy Reuter

Amber Sehgal

Chris Dahlk

Tami Shaw

Lindsay Lyons

Tina Miller

Cecilie Ballard

Approved by President on 5.10.17